



CITY OF SAND SPRINGS, OKLAHOMA
 Community Development Department – Neighborhood Services Division
 108 E. Broadway, P.O. Box 338, Sand Springs, Oklahoma 74063-0338
 Phone: (918) 246-2572

BEER AND/OR WINE LICENSE(S) APPLICATION – EFFECTIVE OCTOBER 1, 2018

Who must apply: Grocery, convenience or general merchandise stores selling retail beer and/or wine for off-premises consumption; or restaurants or establishments selling beer and/or wine for on-premises consumption that have previously sold only low point beer must purchase a City retail beer license for beer sales and a City retail wine license for wine sales; or a City on-premises beer/wine sales license.

If you are receiving this notice, you are likely impacted by the new licensing regulations by ABLE and the City. All City low-point beer licenses will expire at midnight on Sept. 30, 2018.

What is required: Applicants must submit a copy of their current Oklahoma Sales Tax Permit and a copy of their ABLE Permit or Permits, along with this completed application and the appropriate fee.

Fees: The fee for a City retail beer sales license and/or a City retail wine sales license is **\$500 for each license**. The fee for a new City license for on-premises beer and/or wine sales is **\$500**.

How to apply: Applications are accepted by mail, e-mail or in person. The mailing address is at the top of this page. The Neighborhood Services office is located at 108 E. Broadway St. Office hours are 8 a.m. to 12 p.m. and 1 p.m. to 5 p.m., Monday through Friday. E-mailed applications with complete documentation can be scanned and sent to neighborhoodservices@sandsook.org. You will be contacted for payment arrangements (check or credit card).

COMPANY NAME: _____
STREET / MAILING ADDRESS: _____
CITY: _____ **STATE:** _____ **ZIP:** _____
TELEPHONE: _____ **FAX:** _____
OWNER/CONTACT: _____
EMAIL ADDRESS: _____
FEDERAL TAX ID # or SOCIAL SECURITY #: _____

Retail Beer Sales License:	_____	\$500.00
Retail Wine Sales License:	_____	\$500.00
New On-Premises Beer and/or Wine Sales License:	_____	\$500.00

TOTAL DUE: _____



FAQs Updated Sept. 5, 2018 – HOW CHANGES TO THE OKLAHOMA ALCOHOLIC BEVERAGE LAWS ARE AFFECTING YOUR BUSINESS WITHIN THE CITY LIMITS OF SAND SPRINGS:

Q: How do the new laws affect my City occupational licenses?

A: If you currently have a City mixed beverage, liquor store, caterer or on-premises wine sales occupational license, you are not affected. You will simply renew your license in June 2019. If you are a grocery store, convenience store, general merchandise store, or restaurant or establishment that has only sold low-point beer with a County Beverage Permit, you will need to get a City retail beer sales occupational license, a City retail wine sales occupational license, or a City on-premises beer/wine sales occupational license **PRIOR TO Oct. 1, 2018.**

Q: When should I purchase my new license?

A: City occupational licenses can be purchased immediately once businesses have obtained all their supporting documents (sales tax permit and an ABLE permit or permits).

Q: What are the City occupational license fees?

A: The fees for mixed beverage establishments and caterers have not changed (\$1,000 initial license and \$900 renewal). New liquor stores and existing liquor stores renewing in 2019 will now have an annual City license fee of \$900. *The fee for on-premises sales of beer and wine will be \$500 for the initial licenses and \$450 for renewal licenses. For retail sales of beer and wine, the license fee is \$500 annually for each license.*

Q: Can I get separate licenses for retail sales of beer and wine?

A: Yes. If you are selling beer only, the City retail beer license fee is \$500. If you are selling wine only, the City retail wine license fee is \$500. If you are selling both beer and wine, you will be issued two licenses with total fees of \$1,000.

Q: What changes have recently occurred with City alcoholic beverage occupational licenses and regulations?

A: The City's FY-19 Master Fee Schedule established the new \$500 fees for retail beer and wine sales licenses, and changed the liquor store license fee to \$900 effective Oct. 1, 2018. New ordinances will take effect Oct. 1 regulating alcoholic beverages in a manner consistent with state laws. The existing ordinance regulating low-point beer will be repealed effective at midnight Sept. 30. Businesses selling remaining stocks of low point beer after Sept. 30 may do so provided they have their new ABLE retail beer sales permit and City retail beer sales license.

Q: If I have a mixed beverage or liquor store license, do I have to get separate City beer and wine licenses?

No. City ordinances now recognizes that higher classes of occupational licenses include lesser occupations – provided the licensee holds necessary ABLE permits for those lesser occupations where required by State law. Where applicable, individual City licenses will carry a notation under conditions/restrictions that affirms any lesser occupational classifications that are valid with its issuance.

Q: What if I have additional questions?

A: Questions can be e-mailed to neighborhoodservices@sandspringsok.org. Our phone number is 918-246-2500, ext. 2572. You can also seek answers in person at our office, 108 E. Broadway St. (next door to City Hall).