

PLANNING COMMISSION
Regular Meeting Minutes
Monday, September 16, 2019
4:00 p.m.
Case Community Center
1050 W. Wekiwa Rd., Rooms A, B, and C

MEMBERS PRESENT: Paul Shindel, Chairman 1-1
Harold Neal, Vice-Chairman 2-0
Jason Mikles, Secretary 2-0
Joe Shelton 2-0
Patty Dixon 2-0
Tom Askew 2-0
Keri Fothergill 1-1

MEMBERS ABSENT: None

STAFF PRESENT: Elizabeth Gray, City Manager
Brad Bates, City Planner/Asst. Director-Community Dev.
Cynthia Webster, Recording Secretary

The Sand Springs Planning Commission met in a regular session on Monday, September 16, 2019 in the Sand Springs Municipal Building, Room 203, pursuant to the agenda filed with the City Clerk's office, posted on the display window located in the first floor lobby of the Sand Springs Administration Building, 217 N. McKinley, Sand Springs, Oklahoma, and posted on the City of Sand Springs website at www.sandspringsok.org at 8:30 a.m., September 11, 2019 by Cynthia Webster.

1. Call to Order

Chairman Shindel called the meeting to order at the noted time of 4:00 p.m.

2. Roll Call

Chairman Shindel called for an individual roll call with members replying in the following manner: Ms. Dixon, here; Mr. Mikles, here; Mr. Shelton, here; Mr. Shindel, here; Mr. Neal, here; Mr. Askew, here; Ms. Fothergill, here.

3. Minutes of August 19, 2019

Commissioners considered approval of the minutes from the August 19, 2019 meeting.

Mr. Neal made a motion that the minutes of August 19, 2019 be approved as presented. Mr. Askew seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Ms. Dixon, aye; Mr. Mikles, aye; Mr. Shelton, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Ms. Fothergill, aye. The motion carried 7-0-0.

4. SUP-50

City Planner Bates presented the staff report. The Planning Commission is being asked to

conduct a public hearing and complete the Findings of Fact and Conclusions of Law for a Specific Use Permit to allow a medical marijuana processing facility (Use Unit 25) at 1106 W. Wekiwa Rd.

Chairman Shindel opened the public hearing at 4:05 p.m. Chairman Shindel noted that there were no audience members and closed the public hearing at 4:05 p.m.

Chairman Shindel stated that the Planning Commission would now complete the Findings of Fact and Conclusions of Law.

Mr. Neal made a motion that the project will have a minimal effect on the adjacent property. Mr. Shelton seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Ms. Dixon, aye; Mr. Mikles, aye; Mr. Shelton, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Ms. Fothergill, aye. The motion carried 7-0-0.

Mr. Askew made a motion that the community welfare will not be adversely affected by the project. Ms. Fothergill seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Ms. Dixon, aye; Mr. Mikles, aye; Mr. Shelton, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Ms. Fothergill, aye. The motion carried 7-0-0.

Mr. Neal made a motion that the project will not have an impact on public facilities. Mr. Mikles seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Ms. Dixon, aye; Mr. Mikles, aye; Mr. Shelton, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Ms. Fothergill, aye. The motion carried 7-0-0.

Mr. Askew made a motion to approve the safeguards as outlined in the staff report. Mr. Neal seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Ms. Dixon, aye; Mr. Mikles, aye; Mr. Shelton, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Ms. Fothergill, aye. The motion carried 7-0-0.

Ms. Dixon made a motion that all procedural requirements have been met and recommended approval of SUP-50 to City Council. Mr. Neal seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Ms. Dixon, aye; Mr. Mikles, aye; Mr. Shelton, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Ms. Fothergill, aye. The motion carried 7-0-0.

5. SUP-51

City Planner Bates presented the staff report. The Planning Commission is being asked to determine the notification requirements for SUP-51, an application to locate a medical marijuana dispensary (Use Unit 13) at 430 W. Wekiwa Rd., Ste. H. City Planner Bates went over the typical notification requirements.

Mr. Shelton made a motion to post one sign two weeks prior to the hearing date, mail notifications to property owners with 300' of the subject property 20 days prior to the hearing date, publish a legal ad two weeks prior to the hearing date and set a date for public hearing on October 21, 2019. Mr. Neal seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Ms. Dixon, aye; Mr. Mikles, aye; Mr. Shelton, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Ms. Fothergill, aye. The motion carried 7-0-0.

6. SUP-52

City Planner Brad Bates presented the staff report. The Planning Commission is being asked to determine the notification requirements for SUP-52, a Specific Use Permit to allow a synagogue (Use Unit 5) at 1124 E. Charles Page Blvd., #500. City Planner Bates went over the typical notification requirements.

Mr. Neal made a motion to post one sign two weeks prior to the hearing date, mail notifications to property owners with 300' of the subject property 20 days prior to the hearing date, publish a legal ad two weeks prior to the hearing date and set a date for public hearing on October 21, 2019. Ms. Fothergill seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Ms. Dixon, aye; Mr. Mikles, aye; Mr. Shelton, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Ms. Fothergill, aye. The motion carried 7-0-0.

7. Director's Report

City Planner Bates briefly went over new OMMA rules that took effect September 14, 2019. Commissioners also briefly discussed prior SUP applications and locations.

8. Adjournment

There being no other items, the meeting was adjourned at the noted time of 4:31 p.m.

10-21-2019
Date of Approval

Jason Mikles
Jason Mikles, Secretary
Paul Shindel, Chairman