

SAND SPRINGS – POGUE AIRPORT

Airport Advisory Board

MINUTES

Thursday, June 13, 2019

5:30 p.m.

Airport Terminal Conference Room

Sand Springs-Pogue Airport

3200 Airport Road

Sand Springs, Oklahoma 74063

MEMBERS PRESENT: Dr. Mark Manahan, Chairman
Robert Fleenor, Vice Chairman
Leia Anderson, Secretary
Rick Westcott
David Kvach

ABSENT: Joe Stephenson
Dr. Tom Campbell

ALSO PRESENT: Ken Madison, Airport Supervisor
Sunnie Smith, Recording Secretary
Andrew Wilson, Garver Engineers
Bart Gilbreath, Garver Engineers

The Airport Advisory Board met in a regular session on Thursday, June 13, 2019 In the Airport Terminal conference room at the Sand Springs - Pogue Airport, pursuant to the agenda filed with the City Clerk's office, and posted at 10:00 a.m. on June 10, 2019 on the bulletin board located in the first floor lobby of the Sand Springs Municipal Building, 100 East Broadway Sand Springs, Oklahoma 74063.

1. Call to Order

Chairman Manahan called the meeting to order at 5:32 p.m.

2. Roll Call

Chairman Manahan called for individual roll call with members replying in the following manner:

Dr. Campbell, no response; Dr. Manahan, here; Mr. Fleenor, here; Mr. Stephenson, no response; Mrs. Anderson, here; Mr. Kvach, here; Mr. Westcott; here

3. Minutes

The minutes of the April 11, 2019 Regular Airport Advisory Board meeting were included in the agenda packets for the Board's review and approval.

A motion was made by Mr. Westcott and seconded by Mr. Kvach that the minutes of the May 9, 2019 Airport Advisory be approved with changes.

Chairman Manahan called for the vote recorded as follows:

Mr. Fleenor, aye; Dr. Manahan, aye; Dr. Campbell, no response; Mr. Stephenson, no response; Mrs. Anderson, aye; Mr. Kvach aye; Mr. Westcott, aye.

4. ISR 1000 COMMITTEE REPORT

Committee Chairman updated the Board Members on airport improvements, upcoming events and any other activities including scheduled events of interest to the Board Members.

5. ENGINEERS REPORT

Staff and board members discussed any pending airport CIP projects of interest, FAA/OAC funding.

Discussion Item Only.

6. FEASIBILITY OF INSTALLING JET-A FUEL SYSTEM

Staff and board members discussed the feasibility of installing Jet-A system/providing service at SSPA.

Discussion Item Only.

7. AIRCRAFT HANGAR DEVELOPMENT

Staff and board discussed the airport hangar construction at Sand Springs Pogue Airport.

Discussion Item Only.

8. AIRPORT SUPERVISOR'S MONTHLY MANAGEMENT REPORT

The board and staff reviewed and discussed the monthly management report for May 2019.

Discussion Item Only.

9. ADJOURNMENT

The next meeting is scheduled for Thursday, July 11, 2019.

The meeting adjourned at 5:57pm.

Sunnie Smith, Public Works Administrative Specialist