

A G E N D A
SAND SPRINGS DEVELOPMENT AUTHORITY
Regular Meeting
Wednesday, November 20, 2019, 4:00 p.m.
Case Community Center
1050 W. Wekiwa Rd., Rooms A, B, C

1. Call to Order
2. Roll Call
3. Consider Approval of Minutes of October 16, 2019 Regular Meeting
4. 2020 Meeting Dates

Trustees will review and consider approval of the proposed meeting dates for calendar year 2020.

5. Tour of City Hall

Chairman Cox will recess from the Development Authority meeting and reconvene at Sand Springs City Hall, 100 E. Broadway, Sand Springs, OK for trustees to receive a tour of the City Hall remodel project. This item is for informational purposes only and no action will be taken by the Development Authority.

6. Adjournment

This agenda was posted on the Sand Springs website at www.sand Springsok.org, as well as posted at 3:45 a.m./p.m. on Nov 19, 2019, on the display window of the Sand Springs Administration Building, 217 N. McKinley, Sand Springs, Oklahoma, 74063, by

Cynthia Webster

SAND SPRINGS DEVELOPMENT AUTHORITY

Regular Meeting Minutes

**Wednesday, October 16, 2019, 4:00 p.m.
Case Community Center, 1050 W. Wekiwa
Rooms A, B, and C**

MEMBERS PRESENT: Troy Cox, Chairperson (1-0)
Sharon Weaver, Vice-Chairperson (1-0)
Donald Pitts (1-0)
Justin Tockey (1-0)
Michael Dickerson (1-0)

MEMBERS ABSENT: None

ALSO PRESENT: Elizabeth Gray, City Manager
Brad Bates, City Planner/Asst. Director-Community Dev.
Grant Gerondale, Community Development Director
Cynthia Webster, Recording Secretary

The Sand Springs Development Authority met in regular session on October 16, 2019, at 4:00 p.m. in the Case Community Center pursuant to the notice and agenda filed with the City Clerk's office and posted at 4:10 p.m., October 10, 2019, on the display window in the Sand Springs Administration Building, 217 N. McKinley, Sand Springs, OK, 74063, and posted on the Sand Springs Website at www.sandspringsok.org.

1. Call to Order

Chairperson Troy Cox called the meeting to order at the noted time of 4:00 p.m.

2. Roll Call

Chairperson Cox called for an individual roll call with members replying in the following manner: Vice-Chairperson Weaver, here; Trustee Pitts, here; Chairperson Cox, here; Trustee Tockey, here; Trustee Dickerson, here.

3. Oath of Office

City Clerk, Janice Almy, administered the Oath of Office to new SSSDA member Michael Dickerson.

4. Consider Approval of Minutes of July 17, 2019

The minutes of the regular meeting of July 17, 2019 were presented for Trustees' review and consideration.

A motion was made by Trustee Weaver and seconded by Trustee Pitts that the minutes of the July 17, 2019 regular meeting, as presented, be approved.

With no further discussion, Chairperson Cox called for the vote recorded as follows: Trustee Weaver, aye; Trustee Pitts, aye; Chairperson Cox, aye; Trustee Tockey, aye; Trustee Dickerson, abstain.

The motion carried 4-0-1.

5. **Sand Springs Keystone Corridor and Urban Renewal Area Report**

City Planner Brad Bates and City Manager Elizabeth Gray provided Trustees with updates on the Main Street project. City Planner Bates also advised that a spec building was being constructed in the River West area by developer Ashton Gray. Trustees were invited to attend the ground breaking of TTCU on October 30, 2019.

6. **Downtown Revitalization Grant Program**

City Planner Bates discussed a possible grant program to help potential owners of downtown businesses or property owners offset the costs of bringing buildings up to code or installing fire suppression systems. City Planner Bates stated this idea is in the very early stages and more information will be brought to the Development Authority for input and recommendations. This item was for informational purposes only and no action was taken by the Development Authority.

7. **Request for Executive Session**

City Manager Elizabeth Gray advised that there would be no Executive Session today.

8. **Election of Chairperson and Vice-Chairperson**

Trustees discussed the election of a Chairperson and Vice-Chairperson. Trustee Pitts made a motion to keep the current positions as is. Trustee Weaver seconded the motion. Chairperson Cox took a voice vote which was unanimous at 5-0-0.

9. **Adjournment**

There being no further business, the meeting was adjourned at the noted time of 4:29 p.m.

Date

Troy Cox, Chairperson

City of Sand Springs
Sand Springs Development Authority
2020 CALENDAR YEAR
SCHEDULE OF REGULAR MEETINGS

<u>Date</u>	<u>Time</u>	<u>Place of Meeting</u>
January 15, 2020	4:00 p.m.	Case Community Center 1050 W. Wekiwa Rd.
February 19, 2020	"	Rooms A, B, and C Sand Springs, OK 74063
March 18, 2020	"	" "
April 15, 2020	"	Sand Springs Municipal Bldg. 100 E. Broadway City Council Chambers Sand Springs, OK 74063
May 20, 2020	"	" "
June 17, 2020	"	" "
July 15, 2020	"	" "
August 19, 2020	"	" "
September 16, 2020	"	" "
October 21, 2020	"	" "
November 18, 2020	"	" "
December 16, 2020	"	" "

Department: Planning
Address: 100 East Broadway
Sand Springs, OK 74063
Phone: 918-246-2500 ext. 2573

Filed in the office of the Municipal Clerk at _____ a.m./p.m. on _____, 2019.

Signed: _____
City Clerk