

**MEETING NOTICE AND AGENDA  
SAND SPRINGS CULTURAL & HISTORICAL MUSEUM TRUST AUTHORITY**

**Tuesday, June 18, 2019 - 6:00 pm.  
Sand Springs Museum  
9 E. Broadway (PO Box 1870)  
Sand Springs, OK 74063**

1. **CALL TO ORDER** \_\_\_\_\_pm
2. **ROLL CALL –**  
Steve Clem\_\_\_\_\_ Mayme Crawford\_\_\_\_\_ Tim Dixon\_\_\_\_\_ Debbie Nobles\_\_\_\_\_  
Cynthia Phillips\_\_\_\_\_ Vicki Sisney\_\_\_\_\_ Grady W. Whitaker, Jr.\_\_\_\_\_

3. **CONSENT AGENDA**

All matters listed under "Consent" are considered by the Trust Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request.

- a. Approval of the Minutes of the May 21, 2019 regular SSCHMTA meeting - Pages 1-3  
b. Financials & Monthly Disbursements – Pages 7-10.

Motion\_\_\_\_\_ Second\_\_\_\_\_

4. **TRUSTEES WILL RECEIVE A COMMITTEE UPDATE ON THE MUSEUM COORDINATOR POSITION.** Information only – no action will be taken

5. **TRUSTEES WILL CONSIDER/DISCUSS 2019-2020 FISCAL YEAR BUDGET.**

Motion\_\_\_\_\_ Second\_\_\_\_\_

6. **ELECTION OF SAND SPRING CULTURAL AND HISTORICAL MUSEUM TRUST AUTHORITY OFFICERS (FY 2019 – 2020)**

a) **Election of Chairman**

Motion\_\_\_\_\_ Second\_\_\_\_\_

b) **Election of Vice Chairman**

Motion\_\_\_\_\_ Second\_\_\_\_\_

c) **Election of Secretary**

Motion\_\_\_\_\_ Second\_\_\_\_\_

d) **Election of Treasurer**

Motion\_\_\_\_\_ Second\_\_\_\_\_

**7. ELECTION / APPOINTMENT OF SAND SPRINGS CULTURAL AND HISTORICAL MUSEUM TRUST AUTHORITY COMMITTEE CHAIRS (FY 2019 – 2020)**

**a) Accession / De-accession Committee Chair**

Motion\_\_\_\_\_ Second\_\_\_\_\_

**b) Building Committee Chair**

Motion\_\_\_\_\_ Second\_\_\_\_\_

**c) Documents Committee Chair**

Motion\_\_\_\_\_ Second\_\_\_\_\_

**d) Exhibits Committee Chair**

Motion\_\_\_\_\_ Second\_\_\_\_\_

**e) Fundraising Committee Chair**

Motion\_\_\_\_\_ Second\_\_\_\_\_

**f) Finance Committee Chair**

Motion\_\_\_\_\_ Second\_\_\_\_\_

**8. MUSEUM ASSOCIATION REPORT (Lisa Riggs)**

Information only – no action will be taken

**9. DIRECTOR’S REPORT (Ginger Murphy)**

Information only – no action will be taken

**10. CHAIR’S REPORT (Steve Clem)**

Information only – no action will be taken

**11. COMMITTEE REPORTS**

Information only – no action will be taken

- |                                      |                                |
|--------------------------------------|--------------------------------|
| a. Tim Dixon, Accession/De-Accession | d. Vicki Sisney, Exhibits      |
| b. Cynthia Phillips, Building        | e. Grady Whitaker, Fundraising |
| c. Debbie Nobles, Documents          | f. Mayme Crawford, Finance     |

**12. ADJOURNMENT: \_\_\_\_\_pm**

This Agenda was filed in the office of the City Clerk and posted at 2:56 am/pm on June 14, 2019, on the digital display board located in the lobby of the Sand Springs Municipal Building, 100 E. Broadway, Sand Springs, OK.

Lea Ann Macomber  
Lea Ann Macomber, Sand Springs Parks and Recreation

la-agenda